

Corporate Office
Admin & PR Cell
1st Floor, Bharat Sanchar Bhawan,
H.C.Mathur Lane, Janpath,
New Delhi-110001.
Ph: 011-23716838, Fax: 011-23711544



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

F. No. BSNL/Admin/Welfare/2020/GTI-NonExecutive

Dated: 29-01-2021

To,

All Heads of Telecom Circles &
All Heads of other Administrative Units
Bharat Sanchar Nigam Limited

Sub: Group Term Insurance Scheme for BSNL Employees (Non-Executives) – Calling of options & guidelines for implementation of the scheme w.e.f. 01.03.2021

On the above mentioned subject, it has been decided by the competent authority to implement the **Group Term Insurance Scheme for BSNL employees (Non-Executives)** w.e.f. 01.03.2021. The scheme is voluntary and its premium shall be paid by the concerned BSNL employee. The willing BSNL employees (Non-Executives) are required to exercise their options to join the scheme online through ERP/ESS portal. Important: Only online options are valid and final. No written applications / representations to join / withdraw will be accepted.

- The annual premium will be deducted from the salary of the month Feb-2021.
- Willing eligible BSNL employees (Non-executives) may join the scheme from current year onwards. They can do so by exercising their options on the ERP / ESS portal. The cut-off date for optees for applicability of rate of annual premium for this year (i.e. 01.03.2021 up to 28.02.2022) will be 15.09.1970. Accordingly, applicable premium will be as under:

Age Criteria	Sum Assured	Applicable annual premium (Rs) (including GST)
Born on or after 15.09.1970	20 lakhs	3776
Born before 15.09.1970	20 lakhs	18172

5. Important guidelines for exercising online option on ERP / ESS portal are provided in the Annexure. The online window for entry in the scheme will be open from 01.02.2021 up to 15.02.2021, 17:00 Hrs. Immediately after that but before 16.02.2021- 11:00 Hrs the list of non-executives who opts for the policy shall be uploaded on Circle portal and notice board. The entrants (optees) will be allowed to withdraw their options, if they so desire, during online window on ERP/ESS portal from 16.02.2021 upto 18.02.2021.

6. It is requested that this letter should be given wide publicity and circulated among all non-executives in the SSA/Zone/Unit under your jurisdiction for their option for GTI.

Corporate Office

Admin & PR Cell

1st Floor, Bharat Sanchar Bhawan,

H.C.Mathur Lane, Janpath,

New Delhi-110001.

Ph: 011-23716838, Fax: 011-23711544



भारत संचार निगम लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED

(A Govt. of India Enterprise)

This is issued with the approval of competent authority.

Encl: Annexure.

[Handwritten Signature]
29.01.2021

[Rajiv kumar Sharma]
Deputy General Manager (Admin)

Copy to:

1. PPS to CMD, BSNL, New Delhi.
2. PPS to All Directors, BSNL Board.
3. CVO, BSNL CO, Eastern Court Complex, Janpath, New Delhi.
4. CS & CGM (Legal) / All PGMs/Sr.GMs/GMs in BSNL CO New Delhi.
5. **Sr. GM(CA & ERP-FICO)/Sr. GM (EF)** – For kind information and necessary action for deduction of premium from the salary of month of Feb-2021 in consultation with PGM(ERP) and for making payment of premium to LIC of India under intimation to PAT section, BSNL CO.
6. **PGM (ERP), ERP Centre, ALTTC, Ghaziabad** – For kind information and necessary action with regard to seeking options for joining of the scheme on the ERP / ESS portal as per the above guidelines and providing list of final applicants to Sr. GM(CA)/ Sr. GM (EF) along with the applicable total premium with a copy to this office.
7. BSNL Intranet. / Guard File.



Annexure

Important guidelines for exercising online option for GTI Scheme

1. The date of effect of GTI policy is 01.03.2021. All serving BSNL employees (Non-executives) as on 01.03.2021 are eligible for joining the scheme.
2. The ONLINE Option window in ERP / ESS Portal will be open from **01.02.2021 up to 15.02.2021, 17:00 Hrs.** Only online options are valid and final. No written applications / representations to join / withdraw will be accepted.
3. The willing eligible BSNL employees (Non-executives) can enter the scheme by clicking "I WISH TO JOIN" button. The applicant will be required to confirm his option. Such entrants (optees), if desired, will be able to withdraw their option by clicking "I wish to withdraw" during online window on ERP/ESS portal from **16.02.2021 up to 18.02.2021.**
4. Print-out of the Option statement can be taken from ERP / ESS portal by the applicants for their reference. The same will also remain available on the ESS portal. **No signatures are required and the hard copy is not required to be submitted anywhere.**
5. The premium will be deducted from the salary of the month Feb-2021. No subsequent payments will be allowed in any form. No subsequent request to withdraw and refund of the deducted premium will be admissible under any circumstances.
6. In case, the option to join the scheme has been exercised and premium has been deducted from the salary for the month of Feb-2021, but the non-executive resigned / retired / died before 01.04.2021, he / she will not be considered for GTI scheme for the current year and such cases may be reported to this office immediately. The premium already deducted will be refunded thereafter as per due process.
7. All are requested to go through the detailed provision of the policy contained under MoU, being uploaded on the lintranet separately.